



The
Boleskine House
FOUNDATION

Development Director

The Boleskine House Foundation SCIO seeks a new trustee to join our existing and ambitious team. We are a Scottish registered charity which is regulated by the OSCR.

Job description

We have a vacancy to appoint a Development Director to the volunteer team and board of trustees at Boleskine.

The Development Director's primary role is to drive sustainable revenue growth by identifying connections and cultivating relationships, and by creating innovative fundraising programs to engage donors. Under the supervision of the Chair, the Development Director will work closely with the board of trustees to develop and execute fundraising programs and events aligned with Boleskine's mission, vision, and core values. The ideal candidate will be willing to learn and handle a wide range of fundraising and development duties. They will be enthusiastic, extremely well organized, and a motivated self-starter. The ability to utilize both high-level strategic thinking and hands-on implementation is critical.

What will I be doing?

- Develop and execute an annual fundraising plan and best practices for revenue growth, in coordination with the Trustees, encouraging creativity and innovation
- Secure financial support from various sources, which may include individuals, foundations, and/or corporations for programmatic, capital and operational needs
- Be an active, bold and effective networker to strengthen corporate, foundation, and high-wealth individual relationships
- Oversee organization of fundraising special events, in collaboration with the Trustees
- Monitor financial expenditures and progress against budgetary plans and take appropriate measures to meet development goals, ensuring a high ROI in meeting revenue targets
- Bring practical insight and best-practice strategy to advise the Board of Trustees on revenue generation and serve as a resource to the Trustees who engage in prospect/donor cultivation, solicitation, and stewardship

- In collaboration with Boleskine volunteers and the Board Chair, identify grant funding opportunities for current programs and future initiatives, and manage submissions

Desired experience

- At least three years' experience in development or fundraising events
- Strong interpersonal, verbal, and written communications skills coupled with working independently, efficiently and a detailed-orientation approach to work
- Capability to establish rapport with high-level donors and members of the Board of Trustees
- Demonstrated experience with peer-to-peer fundraising and corporate relationships
- Strategic thinking abilities with strong planning, organizational and implementation skills
- Public presentation capabilities to engage small or large groups of participants, volunteers, and donors

Equal opportunities

BHF is committed to providing equal opportunities in its volunteer roles through its inclusive and supportive environment. This means that everyone who applies to volunteer for the charity is treated equally, whatever their gender, age, ethnic origin, nationality, marital status, disability, sexual orientation or religious beliefs. We are fully committed to an environment in which all people can excel.

How to apply

If you wish to apply please email your CV and cover letter to info@boleskinehouse.org. Applications will be considered as and when received and a two stage interview process will operate with different trustees.

Candidates must be willing to comply with all charity policies and procedures and be prepared to sign appropriate Volunteer and NDA agreements.